



Special Meeting of the Approval Authority

Thursday, December 11, 2025

10:00 A.M

Alameda County Sheriff's Office
4985 Broder Blvd., Dublin, CA 94568

Agenda

CALL TO ORDER AND ROLL CALL

Chair	Mary Ellen Carroll, City and County of San Francisco
Vice-Chair	April Luckett-Fahimi, County of Alameda
Member	Erica Brown, City and County of San Francisco
Member	Jessica Feil, City of Oakland
Member	Raymond Riordan, City of San Jose
Member	Dana Reed, County of Santa Clara
Member	Jose Beltran, County of Contra Costa
Member	Steven Torrence, County of Marin
Member	Kelsey Scanlon, County of Monterey
Member	Daniel Perea, County of San Mateo
Member	Jeff DuVall, County of Sonoma

Interim General Manager Mikyung Kim-Molina

1. APPROVAL OF REVISED 2025 REGULAR MEETING SCHEDULE (Discussion, Action)

Mikyung Kim Molina, Interim General Manager, will present a revised 2025 meeting calendar.

(Supplemental documentation to support this item includes a revised meeting calendar for 2025)

2. GENERAL PUBLIC COMMENT

Members of the public may address the Approval Authority during general public comment on items within the jurisdiction of the Bay Area UASI Approval Authority but not listed on the agenda for a period of time designated by the Chair but not to exceed one minute.

(There is no supplemental documentation for this item)

ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 1663 Mission Street, Suite 320, San Francisco, CA, 94103 during normal office hours: 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes any action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to that particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public comment as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.



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Interim General Manager Mikyung Kim-Molina

1. APPROVAL OF THE MINUTES (Discussion, Action)

Mary Ellen Carroll, Approval Authority Chair, will lead a discussion and possible action to approve the draft minutes from the September 18, 2025 special meeting of the Approval Authority.

(Supplemental documentation to support this item includes draft minutes from September 18, 2025.)

2. GENERAL MANAGER'S REPORT (Discussion)

Mikyung Kim-Molina, Interim General Manager, will present her report to include discussion on the following topics:

- a. Status of Grant Applications, Awards, and Modifications
- b. Management Team Update
- c. 2025 UASI Public Safety Preparedness Summit
- d. Bay Area UASI Website
- e. Governing MOU Reminder
- f. Priorities and Strategy for 2026

(Document for this item is a report from Mikyung Kim-Molina)

3. ELECTION OF OFFICERS (Discussion, Action)

The Chair will receive nominations and conduct two votes on the positions of Bay Area UASI Approval Authority Chair and Vice Chair for the 2026-2027 two-year term. Discussion as requested by Approval Authority members will be followed by action to approve nominations.

(Document for this item is a report from Interim General Manager Mikyung Kim-Molina.)

4. 2026 MEETING CALENDAR (Discussion, Action)

Mikyung Kim-Molina, Interim General Manager, will propose maintaining the existing schedule of four in-person meetings per year in 2026, to be held on March 12, June 11, September 10, and November 12. Discussion will be followed by action to either approve proposed recommended meeting dates or select alternative dates for 2026.

(Document for this item is a report from Mikyung Kim-Molina)

5. SUBCOMMITTEE FORMATION FOR REVIEWING AND APPROVING PROJECT AMENDMENTS AND APPOINTMENTS TO SUBCOMMITTEE (Discussion, Action)

Juliet Vaughn, Associate from Redwood Public Law, will present options for (1) establishing a subcommittee for reviewing and approving urgent project amendments over \$150,000, and (2) selecting one representative from each Hub to be on said subcommittee, for discussion and action.

(Documents for this item are a report and presentation from Juliet Vaughn)

6. FINANCIAL UPDATE ON GRANT EXPENDITURES (Discussion)

Tristan Levardo, Chief Financial Officer, will present an update on all Bay Area UASI grant expenditures.

(Document for this item is a report from Tristan Levardo)

7. 2025 THIRA/SPR (Discussion, Action)

Jason Carroll, Director of Public Sector Programs at Secure Passage, will present the Bay Area UASI's 2025 THIRA for submission to FEMA for approval, as well as an overview of the 2025 SPR.

(Documents for this item are a report and appendix from Jason Carroll)

8. FY26 HUB FUNDING FORMULA APPROVAL (Discussion, Action)

Jason Carroll, Director of Public Sector Programs at Secure Passage, will present the Bay Area UASI's 2025 risk formula for the region to take effect in FY2026.

(Documents for this item are a report and a presentation from Jason Carroll)

9. FY26-FY27 UASI APPLICATION PROCESS AND TIMELINE (Discussion, Action)

Molly Giesen-Fields, Grant Administration and Compliance Manager, will explain key changes to the FY26 & FY27 UASI grant application process as well as the timeline to develop and submit proposals from prospective applicants.

(Documents for this item are a report and a presentation from Molly Giesen-Fields)

10. ANNOUNCEMENTS – GOOD OF THE ORDER (Discussion)

Members of the Approval Authority may provide announcements or suggest agenda items for future Approval Authority meetings.

(There is no supplemental documentation for this item)

11. CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT (Action)

Pursuant to Government Code No. 54957, members of the Approval Authority will enter into closed session to discuss and take potential action regarding appointment of one (1) public employee. The position is the General Manager.

(There is no supplemental documentation for this item)

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