Approval Authority Meeting
Thursday, November 14, 2013
10:00 a.m.

LOCATION
Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

AGENDA

1. **CALL TO ORDER**
   ROLL CALL

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raymond Guzman, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	David Hober, City of San Jose
Member	Ken Kehmna, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Christopher Helgren, County of Sonoma
Member	Brendan Murphy, CalOES
General Manager	Craig Dziedzic

2. **APPROVAL OF THE MINUTES** (Discussion, Possible Action)
   Discussion and possible action to approve the draft minutes from the October 10, 2013 regular meeting or take any other action related to the matter.
   (Document for this item includes draft minutes from October 10, 2013.) 5 mins

3. **GENERAL MANAGER'S REPORT**
   The General Manager will give an update regarding the following:
   a) UASI FY 2014 Project Proposal Update (Discussion)
   b) Coalition of CA UASIs Update (Discussion)
   c) The National Fusion Center Association (NFCA) Annual Training Event (Discussion)
   (*Document for this item is a report from Craig Dziedzic.)* 10 mins

4. **FY14 RISK MANAGEMENT PROCESS RESULTS** (Discussion)
   David Frazer and Jason Carroll will provide a report on the results of the FY14 risk management process.
   (*Documents for this item are a report and a PowerPoint from David Frazer and Jason Carroll.*)
   10 mins

5. **REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM PLAN ADOPTION UPDATE** (Discussion, Possible Action)
    Janell Myhre and Jennifer Chappelle will provide an update on the RCPGP plan adoption.
    (*Documents for this item are a report and two appendices from Janell Myhre and Jennifer Chappelle.*) 10 mins

6. **AUTOMATED LICENSE PLATE READER FOCUS GROUP UPDATE** (Discussion)
    David Frazer and NCRIC IT Manager Brian Rodrigues will provide an update of the automated license plate reader focus group.
    (*Document for this item is a report from David Frazer and Brian Rodrigues.*) 5 mins

7. **REGIONAL PUBLIC SAFETY INFORMATION SHARING SYSTEMS UPDATE** (Discussion)
    Mike Sena, David Frazer and Susan Merritt will provide an update on regional public safety information sharing systems. Juan Gallardo from Santa Clara County will demonstrate some of the new technology.
    (*Documents for this item are a report from Mike Sena and David Frazer, a PowerPoint from Susan Merritt and a technology demonstration by Juan Gallardo.*) 10 mins

8. **AMERICA'S CUP REPORT** (Discussion)
    Thomas Cleary will provide a report on the America's Cup events.
    (*Document for this item is a PowerPoint from Thomas Cleary.*) 10 mins

9. **FY12 UASI SPENDING UPDATE**
    Tristan Levardo will provide an update on FY12 UASI grant spending.
    (*Document for this item is a report from Tristan Levardo.*) 5 mins

10. **UASI TRAVEL EXPENDITURES** (Discussion)
    Tristan Levardo will provide a report on UASI Travel Expenditures.
    (*Document for this item is a report from Tristan Levardo.*) 5 mins

11. **REPORT FROM THE BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM JOINT POWERS AUTHORITY (BayRICS JPA)** (Discussion, Possible Action)
    Barry Fraser will provide a report regarding the BayRICS JPA. Possible action to approve the report or take any other action related to this matter.
    (*Document for this item is a report from Barry Fraser.*) 10 mins

12. **TRACKING TOOL** (Discussion, Possible Action)
    Review the tracking tool for accuracy and confirmation of deadlines. Possible action to add or clarify tasks for the Management Team or take other action related to the tracking tool.
    (*Document for this item is the UASI Approval Authority Tracking Tool.*) 5 mins

13. **ANNOUNCEMENTS-GOOD OF THE ORDER**

14. **FUTURE AGENDA ITEMS** (Discussion)
    The Approval Authority members will discuss agenda items for future meetings.

15. **GENERAL PUBLIC COMMENT**
    Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

16. ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

<u>**Public Participation:**</u>

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items*. The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.

- *General Public Comment*.   The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.

- *Speaker Identification*. Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.

- *Designated Public Comment Area*. Members of the public wishing to address the Approval Authority must speak from the public comment area.

- *Comment, Not Debate*. During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during

public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Waimen Chee, at least 24 hours prior to the meeting at (415) 353-5223.