Bay Area UASI Program
Approval Authority Meeting
Thursday, May 9, 2013
10:00 a.m.

LOCATION
Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

REGULAR MEETING MINUTES
DRAFT

1. Roll Call

Chair Kronenberg called the meeting to order at 10:07 AM. UASI General Manager Craig Dziedzic took roll and Chair Kronenberg, Vice Chair Lucia, Members Godley, Collins, Guzman, Domingo, Murphy, Aston and Casten were present. Members Harrison, Bolanos and Doyle were absent, but their respective alternates David Snow, Mark Robbins and Dave Augustus were present.

2. Approval of the Minutes

Motion: Approve the minutes from the April 11 Approval Authority meeting.

Moved: Member Domingo   **Seconded:** Vice Chair Lucia
Vote: The motion passed unanimously

Chair Kronenberg moved to item 3.

3. General Manager's Report

 (a) National Preparedness Grant Program (Discussion)

Craig Dziedzic, UASI General Manager, provided an update regarding the FY14 National Preparedness Grant Program status. Mr. Dziedzic stated that the FY14 proposal consolidates current state and local preparedness grant programs into one overarching program, excluding Emergency Management Performance Grants and Fire Grants, Mr. Dziedzic discussed the highlights of the differences between the FY 2013 and 2014 National Preparedness Grant Program proposals.

(b) BAUASI/ Port Security Collaboration Update (Discussion)

Mr. Dziedzic reported that the Bay Area UASI Management Team participated in a collaborative strategy workshop with the Marine Exchange of San Francisco, fiduciary agent for the Port Security Grant last year. A recommendation was formed from the workshop to establish a working sub-committee within the Northern California Area Maritime Security Committee (NorCal AMSC) to act as a liaison to the BAUASI to enhance cooperation and joint planning activities. The recommendation was approved by the NorCal AMSC and the members of the sub-committee are scheduled to meet with the Management Team's project managers to discuss the next steps to align mutual areas of interest and concern.

(c) Information and Sharing Focus Group (Discussion)

Mr. Dziedzic stated that the UASI Management Team will form an Information and Sharing sub-group from the Info Sharing/Risk Management workgroup to ensure that our data sharing capabilities are effective and strategically integrated within the region.

Mr. Dziedzic explained that the Information and Sharing sub-group will focus on a regional plan for strategic placement of Automated License Plate Readers (ALPRs) within the Bay Area. Thereafter, the group will examine the data integration of Coplink and Aries as well as the integration of social media with the special events module from Digital Sandbox.

(d) San Francisco Mayor Ed Lee's meeting with DHS Secretary Janet Napolitano (Discussion only)

Mr. Dziedzic indicated that the San Francisco Mayor, Ed Lee, met with DHS Secretary, Janet Napolitano on Thursday, April 25 in Washington, DC, to discuss funding for the UASI grant program in the Bay Area. Mayor Lee indicated that the Bay Area's top funding priority was Interoperability since the Bay Area does not have interoperable communications for all first responders in the Bay Area. Secretary Napolitano indicated that grant dollars were limited due to federal budget cuts and stated that additional funding would not be provided.

4. Hub Funding Allocation

Catherine Spaulding, UASI Assistant General Manager gave a report regarding FEMA's funding formula to allocate grant funds among the four hubs using risk criteria. Jason Carroll, from Digital Sandbox gave a presentation on the proposed FY13 Hub Funding Allocation and the changes to the allocation percentages for the hubs.

The Board discussed whether the funding allocation formula would change once the Management Team receives the Department of Homeland Security guidance. The management team stated that the risk formula for the hubs is determined by the Approval Authority and changes may occur, whereas the risk formula issued by the Department of Homeland Security, is directly governed by the 9/11 Act, and there is no anticipation for changes to occur.

Motion: Approve the proposed FY13 Hub Funding Allocation.

Moved: Member Aston   **Seconded:** Member Guzman

Vote: The motion passed unanimously

5. Boston Marathon Explosion

Mike Sena, Director of the Northern California High Intensity Drug Trafficking Area & Northern California Regional Intelligence Center, gave an oral presentation on the aftermath of the Boston Marathon Explosion and the role the Fusion Centers and the resources that the UASI funds to recover information regarding the suspects and explosives.

The Board discussed that the Boston Police Department participated in the 2012 Urban Shield and the training that included terrorists' scenarios involving explosives, helped prepare them for the Boston marathon explosion situation.

6. Public Safety Information Sharing

Mike Sena provided a status update on the regional public safety information sharing systems, Aries and CopLink, by UASI Operational Areas. He indicated that the full integration of Aries and CopLink will be completed within the next two months. Mr. Sena will return in six months to report the progress of the regional public safety information sharing investments.

The Board discussed a couple of Operational Areas that have integrated to the public safety information sharing systems that were not mentioned in the report and the investments that will occur for further development towards the improvement of the sharing systems, Aries and CopLink.

7. Adoption of RCPGP Plans by Operational Areas and Coastal CalEMA

Janell Myhre, UASI Regional Program Manager, presented a status report on the adoption of RCPGP plans by Operational Areas and Coastal CalEMA. She indicated that the RCPGP plans were developed for regional adoption as annexes to the CalEMA Coastal Region's San Francisco Bay Area Regional Emergency Coordination Plan (RECP) and for local adoption to county and core city emergency operations plans. Ms. Myhre stated that the Operational Areas support local plan adoption and most have adopted their local plans or are in progress to do so. CalEMA and CalEMA Coastal Region have committed to coordinate with local jurisdictions to review and adopt the regional RCPGP plans after local RCPGP plans have been reviewed, vetted and adopted at the local level.

The Board discussed the process for regional RCPGP plans to be adopted at a local and State level. It was determined that the local jurisdictions approve and adopt the regional plans through their disaster council and ensure that the plans do not conflict with the State's regional plans.

8. RCPGP Community Preparedness and Public Outreach Projects

Janell Myhre provided a report on the RCPGP Community Preparedness and Public Outreach Projects in the Bay Area. She indicated that the Regional Catastrophic Planning Team (RCPT) agreed to move three projects forward with the funding of $568,750 that the Approval Authority accepted and approved.

The Representatives from the City/County of San Francisco, the City of Oakland and the City of San Rafael gave a presentation on the following projects:

- Regional Joint Information Center-Joint Information System (JIC-JIS): Enhances the ability of the Bay Area Region to provide consistent public messaging to RCPGP cities/counties in a disaster.

- Learn. Lead. Lift. (LLL): Promotes entire community's resiliency and mitigates the lack of disaster preparedness in underserved populations.

- Get Ready 5th Grade (GR5): Facilitates disaster preparedness with outreach to families through children and school curriculum.

9. Expenditure Report on the FY11 UASI Grant and Travel Expenses

Tristan Levardo, UASI Chief Financial Officer, provided a report on the FY11 UASI grant and indicated that the sub-recipient performance period is May 1, 2012 – November 30, 2013, with final claim for reimbursements due no later than January 4, 2014. Mr. Levardo stated that the Management Team received good project updates from the initial monitoring efforts by the project managers. To follow up on project completion to ensure that compliance and spending are on track, a second round of monitoring will ensue.

Mr. Levardo summarized all travel expenses incurred by the Management Team and representatives from various jurisdictions for the period of January 1 to March 31, 2013.

10. Report from The Bay Area Regional Interoperable Communications System Joint Powers Authority (BayRICS JPA)

Barry Fraser, interim General Manager for the BayRICS JPA, reported on the status of the BayRICS JPA meeting held in April 2013. Mr. Fraser reported new information regarding the completed process of collecting system and contact information and the establishment of the connectivity to allow Aviat Networks to begin monitoring the BayLoop network. Mr. Frazer stated that the BayRICS Technical Advisory Committee (TAC) will soon begin to develop a process for establishing and implementing BayLoop operating procedures, including a process for reviewing and approving regional applications to operate on the network. Once these processes are established, the network will begin supporting regional voice and data applications, including CopLink and Aries information sharing services.

Mr. Frazer also gave an update that the BayRICS Interoperable Voice Communications Report has been completed and it will be recommended to the BayRICS Board to approve and authorize the TAC and staff to distribute the report to Bay Area stakeholders. The negotiations for the FirstNet Planning Spectrum lease will conclude in the following weeks to meet the 90-day negotiations window set by FirstNet. However, prior to the Approval Authority meeting, Mr. Frazer indicated that the Board received a 30-day extension. After final details are resolved, the BayRICS Chair may set a special meeting later in the month to approve the lease.

11. Tracking Tool

Chair Kronenberg moved to item 12.

12. Announcements-Good of the Order

David Frazer, the UASI Risk and Information Sharing Project Manager, announced that on May 21st, a regional training for Digital Sandbox users will be held at the Alameda EOC. He indicated that there is still room available for anyone who is interested. Mr. Frazer also announced that the Risk Management Workshop Kick Off will take place in Dublin on May 29th.

Chair Kronenberg moved to item 13.

13. Future Agenda Items

Chair Kronenberg moved to item 14.

14. General Public Comment

Chair Kronenberg asked for general public comment. There was no public comment and the meeting adjourned at 12:06 p.m.