Bay Area UASI Program
Approval Authority Meeting
Thursday, January 10, 2012
10:00 a.m.

LOCATION
Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

REGULAR MEETING MINUTES
DRAFT

1. Roll Call

Vice Chair Lucia called the meeting to order at 10:05 am. UASI General Manager Craig Dziedzic took roll and Vice Chair Lucia, Members Collins, Murphy, Aston, and Casten were present. Chair Kronenberg and Members Bob Doyle, Emily Harrison, Raymond Guzman, Renee Domingo, Brendan Murphy, and Carlos Bolanos were absent, but their respective alternates Amiee Alden, Dave Augustus, Ken Kehmna, Denise Schmitt, Cathey Eide, Jim Brown and Mark Wyss were present. Member Godley arrived at 10:08 am.

2. Approval of the Minutes

Motion: Approve the minutes from the December 13 Approval Authority meeting.

Moved: Member Kehmna   **Seconded:** Member Amiee
Vote: The motion passed unanimously

Vice Chair Lucia moved to item 3.

3. General Manager's Report

(a) Management Team Staff Update (Discussion Only)

Craig Dziedzic, UASI General Manager, provided a staff update regarding the Management Team Staff open positions. Lani Kent was hired as the new UASI Medical and Health Project Manager. Ms. Kent worked as a Project Manager for the Controller's Office for the City and County of San Francisco where she developed and managed a portfolio of complex projects involving health, human services and public safety agencies.

Mr. Dziedzic indicated that Mikyung Kim-Molina was appointed into a permanent civil service position as the contract specialist. Mikyung worked in a temporary position as a contract specialist, which involved overseeing, and managing the MOU process as well as ensuring that all of the contracts with the various UASI jurisdictions comply with local, state, and federal grant requirements. Mikyung has extensive experience working as program support analyst and senior administrative analyst

Mr. Dziedzic also introduced Caroline Thomas as the new East Bay Planner and she will be involved in conducting Hub meetings.

(b) UASI FY 2013 Project Proposal Update (Discussion Only)

Mr. Dziedzic gave a brief update regarding the UASI FY 2013 Project Proposals. He indicated that the Team received over 150 proposals and the Kick-Off Informational meetings were held throughout November. Mr. Dziedzic stated that the Management Team was preparing for the Hub meetings to be held in January.

Vice Chair Lucia moved to item 4.

4. Statewide Debris Removal Plan

Mary Landers, the Regional Grants Manager, provided a presentation on the Statewide Debris Removal Plan. Ms. Landers presented on the following:

- FY09 Statewide Debris Removal Project Info
- Project Scope of Work
- Deliverables
- Project Status
- Los Angeles Workshop
- Statewide Debris Workshop
- Overview of Similar Disaster Impacts
- Critical Infrastructure Impacts

The Board held discussions on the crosswalk between the Bay Area and the Los Angeles and the extent of preparedness for debris removal. The public raised a question regarding the State-wide Debris Management Workshop and the details to attend. Ms. Landers indicated that the information would be sent as soon as she received it.

Vice Chair Lucia moved to item 5.

5. Bay Area UASI Website Presentation

Elizabeth Holden, UASI Project Planner, provided a presentation and overview of the new Bay Area UASI website.

The new Bay Area UASI website (*http://www.bayareauasi.org*) officially launched on January 4, 2013 and she presented the new features that would increase accountability, communication, and transparency of federal funds and regional resources. The interface is minimalist in design with

a clean, efficient lay-out and has the structure built in for expansion should the UASI need new areas to house resources in the future.

Vice Chair Lucia moved to item 6.

6. Cyber Security Update

Matthew Tompkins presented on behalf of Donovan McKendrick regarding the Cyber Security update. He discussed the issue of Cyber Security and the different situations and encounters with Cyber Security breaches. Mr. Tompkins indicated that there are variety of Cyber Security vendors that can train and inform Approval Authority members and alternates, and local agencies to prevent and recover from breaches of security.

The Board requested more information regarding grant eligibility for the vendors and training on Cyber Security. The Board also requested that the NCRIC provide further information on the facilities that host Cyber Security training.

Vice Chair Lucia moved to item 7.

7. FY 2010 UASI Expenditure Report

Tristan Levardo, Chief Financial Officer, reported on the FY 2011 UASI grant expenditures. He stated that spending has reached two (2) percent of the total budget. He demonstrated a pie chart that depicted the overall budget with various investments. He indicated that with a total budget of $35.5M, UASI fully allocated funding into nine different projects with the highest investment ($10M) slated to go to InterOp; the second highest investment of $6M allocated to Information Sharing, and the third to CBRNE at $5.4M.

Mr. Levardo indicated that the Program Managers will begin checking with various jurisdictions for updates to ensure a timely completion.

Vice Chair Lucia moved to item 8.

8. Regional Catastrophic Preparedness Grant Program Project Updates

Janell Myhre, Regional Program Manager presented an update on the RCPGP FY 10 and FY 11. She indicated that a six-month extension request had been submitted for FY 10 and has yet to receive a response. Ms. Myhre gave an overview on the following:

- FY09 Statewide Debris Management Project
- FY10 Logistics Plan
- FY10 Community Preparedness/Public Information projects (extensions requested)
- FY10 SPUR and ABAG projects (to be completed by February 28, 2013)
- FY11 Full Scale and Tabletop Exercise with on-line training package

Ms. Myhre gave an update on the 25 percent match for RCPGP that is being sought throughout the Bay Area.

Vice Chair Lucia moved to item 9.

9. Report from the Bay Regional Interoperable Communications System Joint Powers Authority (BayRICS JPA)

Barry Fraser, interim General Manager for the BayRICS JPA, reported on the status of the BayRICS JPA for the month of December. Mr. Fraser indicated that the BayRICS board will focus on two outreach efforts on the FirstNet Board. Mr. Fraser also gave an update and overview of the following:

- FirstNet Board
- FirstNet Meeting to Review BTOP Grant Project
- BayRICS Board Meeting: January 10, 2013

The Board discussed whether there were minutes from the FirstNet Board meeting. Mr. Fraser indicated that minutes were not taken.

Vice Chair Lucia moved to item 10.

10. Tracking Tool

Vice Chair Lucia asked the Board for any comments or questions.

The Management Team discussed various items that will be presented at the February Meeting.

Vice Chair Lucia moved to item 11.

11. Announcements-Good of the Order

Vice Chair Lucia asked the Board for any questions.

Vice Chair Lucia moved to item 12.

12. Future Agenda Items

Vice Chair Lucia asked the Board for any questions. Upon hearing none, Vice Chair Lucia moved to item 13.

13. General Public Comment

Vice Chair Lucia asked for general public comment.

The meeting adjourned at 11:13 a.m.