



**Bay Area UASI Program
Advisory Group Meeting**
Thursday, January 24, 2013
1:30 p.m.

Alameda County Sheriff's Office OES
4985 Broder Blvd.
Dublin, CA
DRAFT MINUTES

**1. CALL TO ORDER 1:32 p.m.
ROLL CALL**

Oakland – Cathey Eide
San Francisco – Bijan Karimi / Tom Cleary
San Jose – Dave Hober
Alameda – Brett Keteles
Contra Costa – Sean Fawell
Marin – David Augustus
Monterey – Phil Penko
Napa
San Benito
San Mateo
Santa Clara
Santa Cruz – Paul Horvat
Solano
Sonoma – David Frazer
Fusion Center – Mike Sena
CalEMA

2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of November 29, 2012 (*Documents for this item include draft minutes from November 29, 2012*)

Motion to approve, approved. Second, approved by Bijan Karimi.

**3. BAY AREA UASI MULTI-YEAR REGIONAL TRAINING AND EXERCISE PLAN
(Discussion and Possible Action)**

Presentation by Training and Exercise Program Manager, Dennis Houghtelling on an overview of a Multi-Year Regional report and Training and Exercise Plan. Reviewed by the Advisory members and opened for discussion.

- 4. DECISIONS ON REGIONAL PROJECTS** (Discussion and Possible Action)
Discussion led by UASI Assistant General Manager, Catherine Spaulding and Regional Program Manager, Janell Myhre on vetted projects for Advisory Group review. Seven projects were reviewed. Project R3 was moved to be approved, approved. Second, approved by Hober.
- 5. PREPARATION FOR FEBRUARY ADVISORY GROUP MEETING** (Discussion and Possible Action)
Discussion led by UASI Assistant General Manager, Catherine Spaulding. The Management Team recommended that prioritized lists of hub projects be forwarded to the Advisory Group for review at least one week in advance for the February meeting, as they have already participated at both the workgroup and hub level.
- 6. FUNDING POLICIES** (Discussion and Possible Action)
Discussion led by Chair Mike Sena on funding increase/decrease levels. According to meetings and briefs, it will be unlikely for any increase in funding in the near future and a decrease in funding is anticipated.
- 7. CORE CAPABILITIES MEASURES AND METRICS WORK** (Discussion)
Discussion led by UASI Assistant General Manager, Catherine Spaulding. Proposal to develop specific measures and metrics to define core capabilities with the coordination of subject matter experts. Interested Advisory Group Members were invited to join a Steering Committee, which will extend through June 2013.
- 8. ANNOUNCEMENTS – GOOD OF THE ORDER**
 - Next Advisory Meeting will be held on February 28, 2013
- 9. FUTURE AGENDA ITEMS** (Discussion)
 - Decisions on Regional Projects
 - Funding Policies
- 10. GENERAL PUBLIC COMMENT**
Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.
- 11. ADJOURNMENT 3:27 p.m.**

Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.