



**Regional Catastrophic Planning Team (RCPT) Minutes**  
**January 24<sup>th</sup>, 2013**

**ATTENDEES:**

Caroline Thomas Jacobs (Contra Costa Co)	Carl Hess (San Mateo Co)	Julie Linney (Santa Clara Co-UASI)
Marcelle Indelicato (Contra Costa Co)	Anthony Lopez (Alameda Co SO)	Melanie Dutzenberger (Alameda Co SO)
Ruben Chavez (Santa Cruz Co)	David Frazer (Sonoma Co)	Fred Hoffstetter (Contra Costa Co)
Diane Akers (CA Hosp Assn)	Lani Kent (UASI)	Zerlyn Ladua (Alameda Co Pub Health)
Chris Godley (City of San Jose)	Cathey Eide (City of Oakland)	Garrett Holmes (Alameda Co SO)
Pace Stokes (Alameda Co SO)	Mark Flores (Alameda Co SO)	Tom Madigan (Alameda Co SO)
Tom Perry (Alameda Co SO-UASI)	Camille Ramani (UASI)	Janell Myhre (UASI)
Dennis Houghtelling (Alameda Co SO-UASI)	Kristin Hogan (City/County of San Francisco)	

**PHONE:**

Mary Kuhns (Marin Co)	Cynthia Chymino (City of Oakland)
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Meeting was called to order approximately 10:10am.

**Welcome and Introductions**

Round table Introductions were made. Lani Kent was introduced as the UASI Medical/Public Health Project Manager managing UASI Goal 5 (Medical/Public Health), Goal 6 (Community Preparedness / Emergency Planning) and Goal 7 (Recovery). Camille Ramani was introduced as the UASI Project Manager managing the RCPGP Logistics Plan project.

Janell Myhre reviewed the purpose of the Regional Catastrophic Planning Team (RCPT) as a Federal grant required body to advise on RCPGP funded projects. In 2012, UASI Goals 5, 6 and 7 topics and projects were added to the RCPT agenda. The RCPT and the UASI Medical/Health Workgroup combined meetings and have collaboratively advised on an agenda of RCPGP and UASI Goals 5, 6 and 7 topics.

**Regional Catastrophic Preparedness Grant Program (RCPGP) Updates**

**FY2009 Overview:** Mary Landers reported on the status of the Statewide Debris Management contract. Two LA City workshops had been conducted. Several attendees from the Bay Area were present. A discussion regarding the results of a catastrophic EQ, debris removal/management concept of operations and roles and responsibilities brought awareness to the LA City Senior Management staff present. Discussion of Bay Area operations and planning assisted in a full discussion of capability gaps and potential solutions. The invitation to the next meeting held on January 31<sup>st</sup>, 8:30am-1pm in the URS Oakland office was discussed. Workshop flyers were available.

**FY2010 Overview:**

Janell Myhre reported that a six month extension to July 30<sup>th</sup>, 2013 had been requested. UASI is awaiting FEMA approval.

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**Logistics and Critical Lifelines Plan:** Camille Ramani reviewed the timeline for the upcoming Logistics Plan comments and validation workshops. Plan comments due February 1<sup>st</sup>. Camille was conducting outreach for comments. It was clarified the comments needed were on the validity of the plan's identified Roles & Responsibilities and Concept of Operations for a specific jurisdiction. A copy of the DRAFT plan was circulated. Using the contractor's comment matrix was desirable, but not mandatory. Validation workshops were announced as being held on February 6<sup>th</sup> in San Jose and February 7<sup>th</sup> in Oakland. A flyer with specifics was available for attendees.

### **Public Outreach/Community Preparedness Projects:**

1. Regional JIC/JIS: Kristin Hogan, SF DEM, reported the Joint Information Center /Joint Information System (JIC/JIS) Project Steering Committee Update. A sole source approval is being requested for the contractor Nusura. Simulation Deck (Nusura's virtual JIS product) has simulated social media public information elements and is being used by the Governor's Public Information Office in Golden Guardian 2013. Nusura will also provide coordination of the Bay Area Public Information Officers, a Bay Area JIC/JIS gap analysis and JIC/JIS training. An invitation to join the RCPT/Med-Public Health JIC/JIS Steering Committee announcement was made. The JIC/JIS Steering Committee meets by conference call on Thursdays on alternate weeks.
2. Get Ready Five (GR5): Janell Myhre reported the GR5 project was complete. A final report to the RCPT/Med-Public Health Workgroup was being coordinated.
3. Building Community Resiliency: A written update was provided by the City of Oakland. The project is moving along. All deliverables are in progress or complete. A report to the RCPT/Med-Public Health Workgroup was being coordinated.

### **All Hazards/Catastrophic Training and Exercise:**

Julie Linney reported the over \$600K FY10 funding being managed through the UASI Training and Exercise Workgroup has been allocated throughout the year to All Hazards training courses which have been regionally vetted and scheduled. Upcoming Bay Area classes included two PIO classes, ICS 300-400 courses in Oakland and Napa, including Fire Marshall approved courses. Additional funding via "grant dust" could be devoted to All Hazards training classes as RCPGP FY10 grants are coming to a close. The workgroup was reminded to sign on to the UASI Training website to view and sign up for classes. A UASI Training & Exercise guidance booklet was made available to the workgroup for T&E registration instructions.

### **FY2011 Overview:**

Tom Perry reported on the Full Scale Regional Catastrophic Plan Exercise project. The project goal is to integrate EOC operations with the large regional Urban Shield Incident Command Post by exercising the catastrophic plans in Urban Shield each year. The project RFP and interview process has been completed and URS had been selected. Contract negotiations are the next step. Tom Perry introduced the six members of the Urban Shield Design Team ready to work with the RCPT Design Team (DT). Capt. Tom Madigan, Urban Shield (US) Incident Commander, briefed the Workgroup on the readiness of the US DT to work with the RCPT. A request for RCPT representatives to work with the US DT was made. The following agencies and/or individuals made commitments to the RCPT DT:

- City of San Jose representative
- City of Oakland representative
- Zerlyn Lauda, Alameda County Public Health

Janell Myhre committed to conduct further RCPT/Med-Public Health recruitment from Bay Area for the RCPT DT.

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**RCPGP 25% Match**

Mary Landers discussed the need for regional match dollars. Any work or staff hours devoted and/or related to planning, training, or exercises related to plans similar to the Regional Catastrophic Plans from June 2010 through April 2013 that have not been paid for with federal funds could be considered eligible for the 25% match. Please call Mary Landers with any match possibilities.

**UASI Goals 5, 6, 7 project update**

Janell Myhre reviewed the focus of UASI Goals 5, 6 and 7. UASI funded projects address Bay Area capabilities by goals. The following capabilities are covered by goals 5, 6 and 7:

- Goal 5 -Medical and Public Health
- Goal 6 - Community Preparedness and Emergency Planning
- Goal 7 - Recovery

**UASI FY10 - FY12**

There are approximately 50 individual Goal 5, 6 and 7 projects in progress within the Operational Areas and Core Cities throughout the Bay Area region. Lani Kent was introduced as the UASI Project Manager responsible for managing projects related to these goals. Project monitoring was in progress. All Workgroup members were asked to assist Lani in gathering information on projects if/when they received monitoring calls or emails.

**UASI FY10/11 Medical Surge Project**

Lani Kent discussed the Regional Medical Surge project managed from the UASI office. A Kick Off meeting for the project would be happening soon. All Workgroup members interested in being involved with the Medical Surge Project were requested to meet with Lani after the meeting.

**UASI FY13 Project Proposals**

Janell Myhre discussed the FY13 Workgroup vetting process. Two regional Bay Area Mass Prophylaxis Working Group (BAMPWG) projects had missed the RCPT/Med-Public Health Workgroup vetting and needed to be passed on to the Advisory Group for possible selection that afternoon. The Workgroup vetted two projects against the UASI region's funding criteria and priority capabilities as Highly Qualified.

**Announcements/Roundtable**

No announcements were made.

The meeting was adjourned at approximately 11:40am.