



**Bay Area UASI Program
Advisory Group Meeting**

Thursday, February 20, 2014

1:00 p.m.

Alameda County Sheriff's Office OES

4985 Broder Blvd.

Dublin, CA

DRAFT MINUTES

**1. CALL TO ORDER 1:02 p.m.
ROLL CALL**

Oakland – Cathey Eide
San Francisco – Tom Cleary / Bijan Karimi
San Jose – Dave Hober
Alameda – Brett Keteles
Contra Costa – Bani Koll
Marin – David Augustus
Monterey
Napa
San Benito
San Mateo – Mark Wyss
Santa Clara
Santa Cruz – Paul Horvat
Solano – Don Ryan
Sonoma – Chris Helgren
Fusion Center – Dan Mahoney
CalOES

2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of January 23, 2014 (*Documents for this item include draft minutes from January 23, 2014*).

Motion to approve, approved.

3. REVIEW OF FY14 HUB PROJECTS (Discussion and Possible Action)

Discussion led by Bay Area UASI Assistant General Manager, Catherine Spaulding and Regional Program Manager, Janell Myhre. Move to forward to the Approval Authority.

Approved.

**4. MANAGEMENT TEAM RETURN OF FUNDS FROM FY13 REGIONAL ALLOCATION
(Discussion)**

Discussion led by Bay Area UASI Assistant General Manager, Catherine Spaulding for funds to the region. \$55,000 to JIC/JIS. **Motion to approve, approved by Janell Myhre. Second, approved unanimously.**

5. **PERFORMANCE REVIEW/AUDIT OF UASI EQUIPMENT PURCHASES** (Discussion and Possible Action)
Discussion led by Bay Area UASI Assistant General Manager, Catherine Spaulding. Requests from Advisory Group members: produce a visual template to show equipment utilization and demonstrate cost effectiveness. Determine the best system to capture information.
6. **BAY AREA INCIDENT MANAGEMENT TEAMS ASSESSMENT AND FRAMEWORKS** (Discussion)
Presentation by Bruce on IMT Assessment and Framework.
7. **ANNOUNCEMENTS – GOOD OF THE ORDER**
8. **FUTURE AGENDA ITEMS** (Discussion)
9. **GENERAL PUBLIC COMMENT**
Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.
10. **ADJOURNMENT 2:40 p.m.**

Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.