

**Bay Area Urban Areas Security Initiative  
 UASI Management Team  
 Regional Catastrophic Planning Team (RCPT) &  
 Health and Medical Working Group**



**Thursday, April 25<sup>th</sup>, 2013 10-12noon**

4985 Broder Boulevard, Dublin, CA 94568

Conference Call line: 1.888.808.6929, Participant: 557.6333

**Agenda**

<b>ID</b>	<b>Item</b>	<b>Who</b>
1	<b>Welcome and Introductions</b>	<b>Lani Kent</b> 10-10:05
2	<b>Grant Management Workshops</b> <ul style="list-style-type: none"> <li>• June 18<sup>th</sup>, Alameda County OES, Dublin from 9-12</li> <li>• June 19<sup>th</sup>, Santa Clara County OES, San Jose from 9-12</li> <li>• June 20<sup>th</sup>, Sonoma County Water Agency, Santa Rosa from 9-12</li> </ul>	<b>Lani Kent</b> 10:05-10:10
<b>Urban Areas Security Initiative (UASI) Grant</b> Goals 5-Pub/Med Health    Goal 6-Comm. Prep/Emergency Planning    Goal 7-Recovery		
3	<b>Med/Surge Steering Committee met on 4/1/2013; no update</b>	<b>Lani Kent</b>
<b>Regional Catastrophic Grant Preparedness Program (RCPGP)</b>		
4	<b>Fed, State, BA Region Catastrophic EQ Scenario plan(s) _ De-confliction plan</b> <ul style="list-style-type: none"> <li>• Crosswalk of Federal, State, Regional and Local plans</li> <li>• Table Tops Exercises in June and July 2013</li> </ul> <b>RCPGP Regional Plans _ CalEMA adoption update</b> <ul style="list-style-type: none"> <li>• Update on work with CalEMA</li> <li>• Next steps</li> </ul>	<b>Janell Myhre</b> 10:10-10:25
5	<b>Announcements/Roundtable</b>	<b>All</b> 10:25-10:30
6	<b>RCPT Exercise Design Team Breakout Session</b> <ul style="list-style-type: none"> <li>• See Read-Ahead Materials and Presentation</li> </ul>	<b>URS</b> 10:30-12noon

**Next RCPT Meeting: Thursday May 23<sup>rd</sup>, 2013, 10am-12noon**

*RCPT Exercise Design Team Breakout 10:30-12noon*

### March 2013 Attendees

x	Janell Myhre, UASI	x	Marcelle Indelicato, Contra Costa County
	Catherine Spaulding, UASI	x	Caroline Thomas Jacobs, Contra Costa Co
x	Mary Landers, UASI	x	Fred Hoffstetter, Contra Costa County
x	Julie Linney, UASI		Zerlyn Lauda, Alameda County
x	Lani Kent, UASI		Kim Cox, Contra Costa County
x	Dennis Houghtelling, UASI	x	Christopher Godley, City of San Jose
x	Elizabeth Holden, UASI		Ruben Chavez, Santa Cruz County
	Carl Hess, San Mateo County	x	Diane Akers, CHA
	Sidney Reade, Monterey County	x	David Frazer, Sonoma County
x	Cathey Eide, City of Oakland	x	Mark Flores, Alameda County
	Anthony Lopez, Alameda County		Jim Morrissey, Alameda County
x	Melanie Dutzenberger, Alameda County		Garrott Holmes, Alameda County
x	Pace Stokes, Alameda County		Betsy Burkhart, Alameda County
x	Lisa Angell, CHA	x	Raphael Vargas, Contra Costa County
x	Riddic Bowers, Alameda County	x	Lee Rosenberg, URS
x	Melanie Ditzenberger, Alameda County	x	Jill Schaeffer, San Mateo
x	Shawn Sexton, Alameda County	x	Miles Junkin, Marin
x	Josh Filler, Filler Security	x	Shawn Peterson, Alameda County

### March 2013 Notes

**Introductions:** Lani Kent began the meeting and noted that she will be chairing the meetings moving forward with the help of UASI Program Manager, Janell Myhre. Members of the meeting introduced themselves.

**Core Capabilities Project:** Ms. Kent offered an introduction to the Core Capabilities Project mentioning that with the help of Josh Filler, consultant from Filler Securities, focuses on implementing the new National Preparedness framework. Josh Filler went through his Powerpoint presentation over the phone. He noted that as part of the National Preparedness Policy transition, core capabilities are relatively new and the Department of Homeland Security is transitioning 27 target capabilities to the new 31 vague, core capabilities. As a result, Mr. Filler stated that it will be important to make core capabilities meaningful at the local level to local responders beyond what is currently outlined in the National Preparedness Goal. Because core capabilities are overly broad and inadequate to usefully measure the Bay Area's level of ability and state of preparedness, Mr. Filler will be developing individual measures and metrics consistent with the core capabilities framework and FEMA's THIRA. He discussed how the measures and metrics will be developed and outlined the final deliverable, which will be a compendium of Bay Area capabilities and gaps. Next steps include: identifying working group members to work on metrics and measures (no later than May 1) and setting up a time for a conference call to continue the discussion.

**Statewide Debris Management Project (FY09):** Mary Landers gave a brief close-out of the project and introduced URS Project Manager, Lee Rosenberg, who gave a presentation of the training module and Statewide Debris Management Project. The training module he presented was the first example of "Just-in-Time" training for the RCPGP plans. He walked the group through the training and navigated the module interface.

**Regional Logistics Plan Update (FY10):** Janell Myhre gave an update on the Regional Logistics Plan and noted that Logistics and Critical Lifelines are the last part of the RCPGP regional catastrophic plans. Currently, stakeholder feedback is being collected and the project has been extended for three months to develop a point of distribution (POD) field operation guide (FOG) with URS. The POD will be finalized by the end of April and the FOG will be done by the end of May. Both of these additions will be used for the Just-in-Time training for the Logistics Plan. Ms. Myhre concluded that money was recently approved to develop a regional logistics plan for recovery.

**JIC/JIS Project Update (FY10):** Ms. Myhre updated the group on the status of the project, which has been stalled due to the sole source approval process. Moving forward they will be using UASI funds allocated under Goal 6 for the rest of the year. Ms. Myhre noted that the project will remain the same.

**RCPGP Full Scale Exercise (FY11):** Ms. Kent began the discussion and noted how Urban Shield will now incorporate an exercising of the RCPGP plans in order to fill the RCPGP grant requirement. The UASI team is working with URS to facilitate and coordinate the process, push the work through, coordinate training, and get the right people in the room. The required deliverable includes functional tabletop exercises for 7 plans put together by RCPGP and one functional exercise parallel with Urban Shield. They are aiming to have the tabletop exercises in June and July. This will be the first opportunity to address each plan and build lessons learned from Golden Guardian. There will be a full scale exercise for at least one plan (mass fatality). In the upcoming meeting on March 29, a corrected action plan will be made that will address: what should be (and still needs to be) accomplished, what to focus on moving forward with URS, and Just-in-Time training with URS for the remaining seven plans. Ultimately, the eight regional plans will be plugged into the ongoing exercise and the goal is to find a way to continue exercising the plans in the future. Chris Godley articulated concern about the bandwidth of the project and noted that for the work to be worthwhile, the scope might need to be scaled back and perhaps the group needed to take a step back from what is transforming into a very deliberate process. Cathey Eide suggested re-scheduling the exercise to August or September (versus June or July) because of staff scheduling. The group determined that it would be important to clearly define the role and time commitment of the design team.

**Medical Surge Project (FY 11):** Ms. Kent discussed the Medical Surge Project, which is a requirement under the UASI grant, includes patient tracking, and has a system of policies and procedures that will implement regional cooperation. ICF was contracted on March 6 and so far they have gathered a good sampling of people to be involved in the project. ICF is currently going through the process of collecting medical surge plans around the region (about 50% of the jurisdictions have existing medical surge plans). The vendor is determining what is out there, developing key contacts, and checking in regularly. Ms. Kent extended an offer to the group to become a representative in the steering committee if that's of interest. A meeting invitation will follow.

**UASI Regional Projects (FY 12):** As part of salary savings from UASI FY12 (\$3 million), four projects will receive funding. This includes: SF72, an online home for citizen preparedness, which will be made available to all twelve jurisdictions; Residential Care Evacuation and Care, a HD master video production of training made available to everyone; the continuation of

Logistics and Critical Lifelines Planning; and Public-Private Sector Resiliency Initiative, which will develop a strategic plan and tabletop exercise to build public and private partnerships across the region.

**Announcements/Roundtable:** Julie Linney announced that is putting together a list of classes happening in April, which includes an action planning class in Martinez. She is continuing registration for all hazards classes and will be putting together another earthquake class.