TO: Bay Area Urban Area Security Initiative Approval Authority Members

FROM: Member Emily Harrison

SUBJECT: Bay Area Urban Area Security Initiative Approval Authority Meeting, August 18, 2011
              Project Review and "Best Practices" Project, Agenda Item #6

DATE: August 11, 2011

At the May 12, 2011 Bay Area UASI (Urban Area Security Initiative) meeting the Approval Authority voted to allocate $25,000 to the County of Santa Clara for the Bay Area UASI "Best Practices" project. This project was to include a review of large, multi-jurisdictional projects funded by the Bay Area UASI including Project Cornerstone, the RCPGP (Regional Catastrophic Planning Grant Program) and BTOP (Broadband Technologies Operability Project).   In collaboration with other Bay Area UASI Approval Authority members the County of Santa Clara drafted an RFP (Request for Proposals) to be released for this project.

On July 1, 2011, the County of Santa Clara released RFP #OES-FY11-0030, "Consultant to Conduct Bay Area Urban Area Security Initiative Best Practices and Procurement Process Review". Responses to this RFP were due on July 20, 2011. The County of Santa Clara did not receive any responses to the RFP. After the RFP response period ended, feedback was provided from potential bidders that the allocated amount was not enough to complete the proposed scope of work. In an addendum released on July 13, 2011 (Addendum #1) the proposed amount was released.

The County of Santa Clara would like to request a total of $45,000 for this project. If approved, the County of Santa Clara will release a revised RFP with a new project timeline. The County of Santa Clara also requests a project extension. The project will be completed by the end of December 31, 2011 and funds expended (by the County of Santa Clara) by the end of January 31, 2012.