

The Tetra Tech contract consists of three key components as described below.

- 1) **Development of Emergency Management Large Event Concept of Operations Plan (CONOPS) Template** – The CONOPS Plan Template will be available to Operational Area EOCs and the Coastal REOC for use on Super Bowl Game Day and future large special events within the Bay Area. The CONOPS Plan Template will reference and integrate with current regional plans and procedures such as the Regional Emergency Coordination Plan. The CONOPS Plan Template will include elements that may be integrated into local EOC Action Plans.

Milestone Planning Meetings:

- a. August 10, 2015 – Kickoff and Information Analysis Brief
  - b. August 20, 2015 – Course of Action Meeting
  - c. December 9, 2015 – CONOPS Validation Meeting
- 2) **Stakeholder Engagement / Regional Workshops** – Content for the Regional Large Event CONOPS will be collected and developed through coordination with established working groups, individual meetings with key personnel, and/or regional workshops as appropriate. Any regional workshops may serve a dual purpose of informing the Regional Large Event CONOPS as well as the Yellow Command 2015 exercise design.

Regional Workshops:

- a. June 1, 2015 – Information Sharing – identify and clarify how tools within the EOC such as CalEOC and CalCOP are used to develop a regional common operating picture
  - b. July 16, 2015 – Interoperable Radio Communications Planning – define the components to evaluate during 2015 Yellow Command and inform the Regional Large Events CONOPS
  - c. July 23, 2015 – Public Information – address coordination among Bay Area PIOs to identify components of the Regional JIC/JIS reporting to Bay Area EOCs to evaluate during 2015 Yellow Command
  - d. August 27, 2015 – Day-to-Day Operations – review how the region plans to maintain day-to-day emergency management obligations while supporting a large special event
  - e. October 29, 2015 – Mutual Aid Pre-Planning – examine how the region may utilize mutual aid pre-planning, and what, if any, assets could be pre-staged prior to a large special event to meet day-to-day obligations and large special event needs. Examine how the Operational Area Mutual Aid Coordinators effectively order, track and deploy mutual aid assets for large special events in coordination with the Region and State.
  - f. January 13, 2016 – CONOPS Training and Orientation – provide an overview of the CONOPS Plan Template document and provide guidance on how it might be utilized by jurisdictions in the region.
- 3) **Planning Liaison Support** – A dedicated part-time planner will support the City of Santa Clara, the County of Santa Clara and the City and County of San Francisco on a weekly basis. Tasks may include support planning for Super Bowl 50, specific jurisdictional input into the Regional Large Events CONOPS, and/or EOC readiness activities. The additional identified key jurisdictions of Alameda County, San Mateo County, City of Palo Alto, City of San Jose, and City of Oakland will be assigned a planning liaison from the Tetra Tech team for streamlined coordination in developing the Regional Large Events CONOPS Template.