



Approval Authority Meeting

Thursday, July 11, 2019

10:00 a.m.

Location

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

OES Assembly Room

Agenda

**1. CALL TO ORDER
ROLL CALL**

UASI Chair	Mary Ellen Carroll, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Michael Cochrane, City and County of San Francisco
Member	Toshia Shavies Marshall, City of Oakland
Member	Ray Riordan, City of San Jose
Member	Dana Reed, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Gerry Malais, County of Monterey
Member	Mark Robbins, County of San Mateo
Member	Christopher Godley, County of Sonoma
General Manager	Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the May 09, 2019 regular meeting or take any other action related to the matter.

(Document for this item includes draft minutes from May 09, 2019.) 5 mins

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

General Manager Craig Dziedzic will present his report:

- a. Regional Catastrophic Grant Program (Discussion)
- b. Management Team Update (Discussion)
- c. National Homeland Security Conference (Discussion)
- d. Management Team Tracking Tool and Future Agenda Items (Discussion)

(Documents for this item are a report, and the Tracking Tool from Craig Dziedzic.) 5 mins

4. **FY20 PROJECT PROPOSAL GUIDANCE** (Action)
Regional Grants Manager Mary Landers will present the FY20 Bay Area UASI Project Proposal Guidance for approval.
(Documents for this item are a report and 4 appendices from Mary Landers.) 5 mins
5. **TECHNICAL ASSISTANCE PROGRAM UPDATE** (Discussion, Possible Action)
Regional Program Manager Janell Myhre will provide an update on the UASI Technical Assistance Program.
(Documents for this item will be a report and an appendix from Janell Myhre.) 5 mins
6. **TRAINING AND EXERCISE RFP UPDATE** (Discussion, Possible Action)
Regional Project Manager Corinne Bartshire will provide an update on the Training and Exercise RFP process.
(Documents for this item will be a report and an appendix from Corinne Bartshire.) 5 mins
7. **CYBER RESILIENCE PROGRAM UPDATE** (Discussion, Possible Action)
Regional Project Manager Mikyung Kim-Molina will provide an update on the Cyber Resilience project.
(Documents for this item are a report and an appendix from Mikyung Kim-Molina.) 5 mins
8. **MASS NOTIFICATION SEMINAR CLOSEOUT** (Discussion, Possible Action) Regional Project Manager Mikyung Kim-Molina will provide a closeout report on the Mass Notification Seminar.
(Documents for this item will be a report and an appendix from Mikyung Kim-Molina.) 5 mins
9. **RISK MANAGEMENT PROGRAM UPDATE** (Discussion, Possible Action)
Regional Project Manager Amy Ramirez will provide an update on the Risk Management program.
(Documents for this item are a report and an appendix from Amy Ramirez.) 5 mins
10. **ACCESS & FUNCTIONAL NEEDS PROJECT UPDATE** (Discussion, Possible Action)
Regional Project Manager Amy Ramirez will provide an update on the Access & Functional Needs project.
(Documents for this item are a report and an appendix from Amy Ramirez.) 5 mins
11. **BAY AREA UASI TRAVEL EXPENDITURES** (Discussion, Possible Action)
Chief Financial Officer Tristan Levarado will present travel expenditures for the Bay Area UASI.
(Document for this item is a report from Tristan Levarado.) 5 mins
12. **ANNOUNCEMENTS-GOOD OF THE ORDER**
13. **GENERAL PUBLIC COMMENT**
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
14. **ADJOURNMENT**

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA, 94102 during normal office hours: 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The Bay Area UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.