



To: Bay Area UASI Advisory Group

**From: Dennis Houghtelling, Commander
UASI Regional Training & Exercise Project Manager**

Date: June 28, 2012

RE: Agenda Item #3: The UASI Regional Training and Exercise Program Guidance Manual

Recommendation:

It is recommended that the Advisory Group (serving in its capacity as the Regional Training and Exercise Steering Committee) approve the implementation of the guidelines set forth in the UASI Regional Training and Exercise Program Guidance Manual.

Action and Discussion Item:

Discussion and approval of the UASI Regional Training and Exercise Program Guidance Manual.

Background:

In July 2011, the Bay Area UASI Training and Exercise Program was funded by the Bay Area UASI. The regional program was developed and is currently managed by the Alameda County Sheriff's Office. During the first months of program implementation policy issues were raised from time to time regarding various components of program. To ensure consistency, a program guidance manual was developed to establish a program description, procedures and overall guidance for program execution. The guidance manual is intended to be a dynamic document, which can be update and revised as deemed necessary. The manual was vetted by the UASI CBRNE/Training and Exercise Workgroup during their regular monthly meeting which was held on, May 17, 2012. Input from the workgroup was incorporated in the final draft.

Discussion/Description:

The UASI Training and Exercise Program Guidance Manual is attached for review and discussion.