

UASI Approval Authority and Management Team Tracking Tool

May 9, 2013 Approval Authority Meeting

Special Request Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	Approval of FY13 grant allocations	Presentation	Catherine Spaulding	12/13/12	6/13/13 (estimate)	To be scheduled as soon as possible after receipt of grant allocation
2	RCPGP Catastrophic Plan Full Scale Exercise integration with Urban Shield 2013 update	Presentation	Lani Kent/Janell Myhre	1/15/13	6/13/13	
3	Approval of the Management Team budget and organization chart	Presentation	Craig Dziedzic	12/13/12	6/13/13	
4	Training and Exercise Program FY13 Allocation Request	Presentation	Dennis Houghtelling	4/23/13	6/13/13	
5	Metrics Project Update and FY13 Allocation Request	Presentation	Julie Linney	4/23/13	6/13/13	
6	Updates to grants and projects policies and procedures manual	Report	Catherine Spaulding	12/13/12	TBD	To be scheduled as soon as possible after update to the bylaws and MOU completed
7	Updates to Management Team Policies and Procedures manual	Report	Catherine Spaulding	12/13/12	7/11/13	
8	RCPGP Catastrophic Plan Just in Time training update	Presentation	Lani Kent/Janell Myhre	3/6/13	7/11/13	
9	Medical Surge Project update	Presentation	Lani Kent	3/6/13	8/8/13	
10	Update to the Approval Authority MOU and Bylaws	Report	Craig Dziedzic	12/13/12	8/8/13	
11	Risk Management Asset Updates and Capability Assessment	Report	Dave Frazer	3/6/13	8/8/13	
12	Regional Procurement to close out FY11 and FY12 - orders placed and status of delivery	Report	Jeff Blau	3/6/13	9/12/13	
13	Regional CAD to CAD Project Update	Report	Jeff Blau	4/23/13	9/12/13	
14	Draft project proposal process	Report	Catherine Spaulding	4/25/13	10/10/13	
15	Automated License Plate Readers Funding Recommendations	Report	Dave Frazer	4/23/13	10/10/13	
16	Update on Regional Public Safety Information Sharing Systems	Presentation	Mike Sena/Dave Frazer	4/23/13	11/14/13	
17	Medical Surge Project (close out)	Presentation	Lani Kent	3/6/13	12/12/13	
18	THIRA	Presentation	Jason Carroll	3/6/13	12/12/13	
19	Homeland Security Strategy	Presentation	Josh Filler	3/6/13	12/12/13	
20	Urban Shield 2013 After Action results	Presentation	Dennis Houghtelling/ Alameda SO	3/6/13	1/9/14	

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21	RCPGP Catastrophic Plan Full Scale Exercise integration with Urban Shield 2013 After Action results	Presentation	Lani Kent/Janell Myhre	3/6/13	1/9/14	
22	RCPGP Catastrophic Plan Just in Time training (close out)	Presentation	Lani Kent/Janell Myhre	3/6/13	2/13/14	

Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Quarterly Reports	Report	Tristan Levarado		6/13/13	5/9 2011 UASI and Travel Expense
B	UASI Advisory Group Report	Report	Mike Sena, Chair		6/13/13	Update from the Advisory Group Meeting
C	BayRICS JPA Progress Report	Report	Barry Fraser		6/13/13	Update from the BayRICS JPA
D	RCPT Advisory Group	Report	Janell Myhre		6/13/13	Update on the status of RCPGP projects.
E	Budget reallocations under \$250,000	Report	Tristan Levarado		9/12/13 (Biannually)	
F	Election of UASI Officers	Discussion & action item	Chair		12/12/13 (Annually)	