



**Bay Area UASI Program  
Advisory Group Meeting**

Thursday, March 29, 2012

9:30 a.m.

Alameda County Sheriff's Office OES  
4985 Broder Blvd.  
Dublin, CA

**DRAFT MINUTES  
Closed Meeting**

**1. CALL TO ORDER 9:40 a.m.  
ROLL CALL**

Oakland – Cathey Eide

San Francisco – Bijan Karimi / David Lazar

San Jose – Dave Hober

Alameda – Dennis Houghtelling

Contra Costa – Mike Burton

Marin – Shelly Nelson

Monterey – Paul Horvat

Napa

San Benito

San Mateo – Mark Robbins

Santa Clara – Michael Petrei

Santa Cruz – Paul Horvat

Solano – Alexandra Benetti

Sonoma – Chris Helgren

Fusion Center – Mike Sena

CalEMA

**2. APPROVAL OF THE MINUTES (Action)**

Discussion and possible action to approve the draft minutes of the regular meeting of February 23, 2012 (*Documents for this item include draft minutes from February 23, 2012*).

**A correction was made to Item #7. The workshop date was changed from March 28, 2012 to February 28, 2012. Motion to approve. Approved. Second, Approved.**



**3. REVIEW OF HUB PROJECTS FOR FY 2012** (Discussion and possible action)  
**Closed Session.** Recommendation to move forward with the approval of all HUB projects as listed with modifications and available to the Approval Authority for the next meeting. Approved items below the line will be a reserve list that will not need to be re-reviewed by the Advisory Group and can be taken directly to the Approval Authority if funds become available. Prioritization of those items will be at the discretion of the originating agencies that submitted the requests. **Motion to Approve. Approved. Second, Approved.**

- 4. ANNOUNCEMENTS – GOOD OF THE ORDER**
- Next Approval Authority Meeting will be held on April 12, 2012 at 10 a.m. Suggestions will be submitted for a change of venue to accommodate Subject Matter Experts in the next meeting
  - Next Advisory Group Meeting will be held on April 26, 2012 at 1:30 p.m.

- 5. FUTURE AGENDA ITEMS** (Discussion)
- Nominations for a new Advisory Group Vice Chair person to serve as back-up consultant and assistant to the Chair.

**6. GENERAL PUBLIC COMMENT**  
Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.

**ADJOURNMENT 11:25 a.m.**

Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff’s Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.