



**Bay Area UASI Program
Approval Authority Meeting**
Thursday, June 11, 2020
10:00 A.M.

Location
Zoom Meeting

**REGULAR MEETING MINUTES
DRAFT**

1. ROLL CALL

Approval Authority Vice Chair Richard Lucia called the meeting to order at 10:00 AM and General Manager Craig Dziejdz subsequently took the roll. Chair Mary Ellen Carroll was absent with no alternate. Vice-Chair Lucia was present. Members Michael Cochrane, Jessica Feil, Dana Reed, Raymond Riordan, and Gerry Malais were present. Members Mike Casten, Bob Doyle, and Mark Robbins were absent, but their alternates, Thomas Chalk, Rick Navarro, and Scott Kirkpatrick were present. Member Godley arrived at 10:27 AM.

2. APPROVAL OF THE MINUTES

Motion: Approve the minutes from the March 12, 2020 Approval Authority meeting.

Moved: Member Cochrane **Seconded:** Alternate Kirkpatrick

Vote: The motion passed unanimously.

Vice Chair Lucia asked for any comments or questions concerning the minutes from the March 12, 2020 meeting.

A member of the public made a comment regarding the minutes process.

3. GENERAL MANAGER'S REPORT

a. FY20 UASI Grant Update

General Manager Craig Dziejdz notified the Approval Authority that on April 10, 2019, the Department of Homeland Security (DHS) issued Information Bulletin 447, which modified the FY 2020 Notice of Funding Opportunity (NOFO) by announcing final UASI awards. Mr. Dziejdz stated that under IB 447, the Bay Area UASI received a final award of \$37.5 million, which is \$10 million more than last year. The NOFO required the funding of four National Priority Projects addressing the areas of Cybersecurity, Soft Targets, Intelligence/information

5. REGIONAL PROJECT UPDATE

Regional Program Manager Janell Myhre provided the Approval Authority with a list of revised meeting, workshops, and exercise that need to be delayed or modified to the COVID-19 pandemic.

Member Malias asked Janell Myhre about how exercise budgets will change because of the postponements due to COVID. Ms. Myhre responded that the project would receive additional funds for those years.

A member of the public had a comment on the Regional Project Update and public accessibility.

6. RISK MANAGEMENT PROGRAM UPDATE

Regional Program Manager Janell Myhre provided an update on the Risk Management Program with Jason Carroll of Fishtech Inc.

A member of the public made a comment about accountability and transparency.

7. FY21 PROJECT PROPOSAL GUIDANCE

Regional Grants Manager, Mary Landers presented the FY21 Project Proposal Guidance for approval. She stated that the document contains all requirements and procedures for the FY21 sub-recipient grant application, national priority projects, review, and approval process.

A member of the public made a comment regarding hub projects.

Motion: Approve the proposed FY21 Bay Area UASI Project Proposal Guidance.

Moved: Alternate Kirkpatrick **Seconded:** Alternate Navarro

Vote: The motion passed unanimously.

8. TRAINING AND EXERCISE PROGRAM UPDATE

Jim Bailey of SenseMakers LLC, UASI Regional Project Manager Corinne Bartshire, and SF Card Liaison Phyllis Onstad presented an update on the Training and Exercise Program. The group presented highlights of accomplished work to date and plans including:

- The virtual conduct of the Training and Exercise Workgroup on 5/21/20
- The virtual conduct of five Integrated Preparedness Planning Workshops (IPPWs)
- The development of the Integrated Preparedness Plan (IPP)
- The addition of over 30 vendors to the BATEP vendor pool

- BATEP registration website landing page refresh and other upgrades

Member Malais expressed concerns about the amount of exercise plans taking place and dealing with the effect of COVID deployments of staff. Mrs. Bartshire explained that the workgroup would seek out alternatives with the exercise developments.

A member of the public made a comment regarding SF Card.

9. REALLOCATION OF GRANT FUNDS AND FY19 SPENDING REPORT

Chief Financial Officer Tristan Levarado presented the Reallocation of Grant Funds and FY19 Spending Report. Mr. Levarado stated that pursuant to the Approval Authority Bylaws, the Management Team should report project budget changes under \$250,000 to the Approval Authority on a biannual basis

10. NCRIC SPECIAL EVENTS/SARS BRIEFING

NCRIC Executive Director Mike Sena and Santa Clara County Supervising Deputy District Attorney Marissa McKeown provided a briefing on Crime Gun Intelligence (CGI) for the Approval Authority.

Member Malais commended the efforts of the program.

A member of the public commented regarding data collection in the region.

11. ANNOUNCEMENTS- GOOD OF THE ORDER

None.

12. GENERAL PUBLIC COMMENT

A member of the public made a comment.

13. ADJOURNMENT

The meeting adjourned at 11:15 AM.