



Approval Authority Meeting

Thursday, June 11, 2020

10:00 A.M.

Location

Zoom Meeting

<https://zoom.us/j/98584270122>

Meeting ID: 985 8427 0122

1(888) 788-0099 Audio Only

Please Note: Public comment is also available via phone by calling 1 (888) 788-0099 - Access Code 977 1386 2969 #. When you are connected, press # to continue and you will be added to the queue to speak. You will be lined up in the system in the order you dialed. All callers will remain on mute until your line is opened by the host.

Agenda

1. CALL TO ORDER

ROLL CALL

| | |
|-----------------|--|
| UASI Chair | Mary Ellen Carroll, City and County of San Francisco |
| UASI Vice-Chair | Rich Lucia, County of Alameda |
| Member | Michael Cochrane, City and County of San Francisco |
| Member | Jessica Feil, City of Oakland |
| Member | Raymond Riordan, City of San Jose |
| Member | Dana Reed, County of Santa Clara |
| Member | Mike Casten, County of Contra Costa |
| Member | Bob Doyle, County of Marin |
| Member | Gerry Malais, County of Monterey |
| Member | Mark Robbins, County of San Mateo |
| Member | Christopher Godley, County of Sonoma |
| General Manager | Craig Dziedzic |

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the March 12, 2020 regular meeting or take any other action related to the matter.

(Document for this item includes draft minutes from March 12, 2020.) 5 mins

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

General Manager Craig Dziedzic will present his report:

- a. FY2020 UASI Grant Update
- b. FY 2019-2020 Bay Area UASI Annual Report (Discussion) (Appendix A)
- c. Management Team Organization Chart (Action) (Appendix B)
- d. Annual Work Plans (Action) (Appendix C)
- e. FY 2020-2021 Management Team Budget (Action) (Appendix D)
- f. Management Team Tracking Tool & Future Agenda Items (Discussion) (Appendix E)

(Documents for this item are a report and five appendices from Craig Dzedzic.) 10 mins

4. REGIONAL WORKGROUP ANNUAL PLANS (Discussion, Possible Action)

Regional Program Manager Janell Myhre will present the Regional Workgroup Annual Plans.

(Documents for this item are a report and 8 appendices from Janell Myhre.) 5 mins

5. REGIONAL PROJECT UPDATE (Discussion, Possible Action)

Regional Program Manager Janell Myhre will provide an update on regional projects.

(Document for this item is a report from Janell Myhre.) 5 mins

6. RISK MANAGEMENT PROGRAM UPDATE (Discussion, Possible Action)

Regional Program Manager Janell Myhre will provide an update on the Risk Management Program.

(Documents for this item are a report and an appendix from Janell Myhre.) 5 mins

7. FY21 PROJECT PROPOSAL GUIDANCE (Action)

Regional Grants Manager Mary Landers will present the FY21 Bay Area UASI Project Proposal Guidance for approval.

(Documents for this item are a report and an appendix from Mary Landers.) 5 mins

8. TRAINING AND EXERCISE PROGRAM UPDATE (Discussion, Possible Action)

Regional Project Manager Corinne Bartshire, Jim Bailey of SenseMakers LLC and SF Card Liaison Phyllis Onstad will present the Training and Exercise Program Update.

(Documents for this item are a report and two appendices from Corinne Bartshire.) 5 mins

9. REALLOCATION OF GRANT FUNDS & FY19 SPENDING REPORT

(Discussion, Possible Action)

Chief Financial Officer Tristan Levarado will present Bay Area UASI Grant Reallocations and FY19 Spending Report.

(Documents for this item are a report and an appendix from Tristan Levarado.) 5 mins

10. NCRIC BRIEFING (Discussion, Possible Action)

NCRIC Executive Director Mike Sena will provide a briefing.

(Document for this item is a report from Mike Sena.) 5 mins

11. ANNOUNCEMENTS - GOOD OF THE ORDER

12. GENERAL PUBLIC COMMENT

Members of the public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

13. ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA, 94102 during normal office hours: 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes any action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to that particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public comment as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority

Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The Bay Area UASI Approval Authority will hold its meeting at the James Burton Federal Building, Northern California Regional Intelligence Center, 2nd Floor, California Conference Room, located at 450 Golden Gate Avenue, San Francisco, CA 94102. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.