



# Bay Area UASI Management Team

## Medical and Public Health Work Group

### 2018 Charter

The Medical and Public Health Workgroup is chaired by Amy Ramirez of the UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating meetings, and distributing the meeting summaries to work group members.

#### **Purpose**

The work group's purpose is to provide a forum for coordinating and sharing information about projects, exercises, and planning efforts relevant to the Bay Area medical and public health community. The Medical and Public Health Work Group supports Goal Five of the Bay Area UASI Homeland Security Goal Areas.

#### **Goal 5: Medical and Public Health**

Improve health and medical capabilities.

#### **Workgroup Objectives**

Medical and Public Health Workgroup objectives are to:

1. Establish a Quarterly Agenda containing updates on UASI funded and regionally relevant Medical and Public Health-related projects and initiatives.
2. Based on annual UASI grant funding priorities, identify potential Medical and Public Health projects that might be eligible for funding.
3. Oversee the progress of UASI-funded projects and provide support where possible.
4. Provide subject matter expertise for development and implementation of the Regional Risk Management Program.
5. Provide status reports, as requested, to the UASI Approval Authority and the Bay Area UASI Management Team as well as to regional stakeholder groups including BAMPWG, ABAHO-PHP, MHOAC, RDMHS.

#### **Membership**

Membership is open to Bay Area UASI region partners jointly engaged in Medical and Public Health disaster mitigation, preparedness, response, and recovery planning efforts. Members are expected to offer a brief summary of their work on any UASI-funded project. Members will be encouraged to provide updates on Medical and Health preparedness-related projects that may be of interest to other Workgroup members.

#### **Meeting Frequency**

Members are encouraged to attend in person or by conference call line. Medical and Public Health Workgroup meetings are scheduled on a quarterly basis.

#### **Governance Structure**

The Bay Area UASI Project Manager assigned to the Workgroup shall serve as the Chairperson and Scribe. It is the responsibility of the Chairperson to report recommendations and progress of the Workgroup to the UASI General Manager. As appropriate, the UASI General Manager may add updates and/or recommendations on behalf of this Workgroup to the agenda for a scheduled UASI Approval Authority Meeting.



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## Documentation

The Workgroup Chairperson maintains a record of the Workgroup meetings and will distribute Meeting Agendas two weeks prior to each meeting. The Chairperson will make every effort to distribute Meeting Minutes within two weeks after each meeting.

## Process for Charter Updates/Changes

Updates and changes to this Charter are the responsibility of the Bay Area UASI, although changes will be discussed with the membership prior to the adoption of changes.

## Committees

At such time as work in this group requires the formation of a committee, the first option will be to defer to a standing committee among Bay Area UASI partners to determine whether a new or existing committee can complete the work in a timely fashion. Otherwise the Project Manager will recruit from within the workgroup on advice from partner representatives.

## 2018 UASI Medical & Public Health Meeting Schedule

Date/Time	Agenda Items
February 22, 1:00 – 3:00	Stop-the-Bleed
May 24, 10:00 - Noon	Climate change & potential health impacts
August 23, 10:00 - Noon	TBD
November 29, 10:00 - Noon	TBD

## Regional Medical & Public Health Stakeholder Meetings

Meeting	Description	Frequency
Association of Bay Area Health Officers Public Health Preparedness Subcommittee (ABAHO – PHP)	Attendees composed of public health officers and health services agencies from each local health organization.	Monthly, Third Friday 11:00 – 3:00
Bay Area Mass Prophylaxis Working Group (BAMPWG)	Coordinates Mass Prophylaxis planning across the region in order to enhance the ability of Bay Area Health Departments to rapidly dispense medication or vaccines.	Monthly, Second Friday 9:30 – 12:30
Region II Medical Health Operational Area Coordinators (MHOAC)	Meeting of MHOACs to discuss and coordinate disaster and medical health resource sharing in the Bay Area.	Quarterly