

UASI Approval Authority and Management Team Tracking Tool

January 10, 2013 Approval Authority Meeting

Special Request Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	Presentation on Land-Use Recovery Strategy and Regional Resilience Initiative Gap Analysis	Presentation	Elizabeth Holden, SPUR, and ABAG representatives	11/1/12	2/14/13	
2	Risk Allocation Funding Formula	Presentation	Catherine Spaulding and Jason Carroll	11/20/12	2/14/13	
3	Anne Kronenberg Israel trip report	Report	Anne Kronenberg	12/13/12	2/14/13	
4	Ad Hoc Legislative Committee Washington DC trip report	Report	Renee Domingo	12/13/12	2/14/13	
5	Workgroup and Hub Report and Lessons Learned	Report	UASI Staff	12/13/12	3/14/13	
6	Preliminary approval of FY13 hub projects	Presentation	UASI Staff	12/13/12	3/14/13	
7	Approval of FY13 grant allocations	Presentation	Catherine Spaulding	12/13/12	TBD	To be scheduled as soon as possible after receipt of grant allocation
8	Update to the Approval Authority MOU and Bylaws	Report	Craig Dziedzic	12/13/12	3/14/13	
9	Planning for unspent FY11 funds	Presentation	Catherine Spaulding	12/13/12	4/11/13	
10	Approval of the Management Team budget and organization chart	Presentation	Craig Dziedzic	12/13/12	6/13/12	
11	Updates to Management Team policies and procedures manual	Report	Catherine Spaulding	12/13/12	6/13/12	
12	Updates to grants and projects policies and procedures manual	Report	Catherine Spaulding	12/13/12	7/11/12	
Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Quarterly Reports	Report	Tristan Levarado		2/14/13	2/14 RCPGP and Travel Expense 3/14 IECGP 4/11 2010 UASI 5/9 2011 UASI and Travel Expense
B	UASI Advisory Group Report	Report	Mike Sena, Chair		2/14/13	Update from the Advisory Group Meeting
C	BayRICS JPA Progress Report	Report	Barry Fraser		2/14/13	Update from the BayRICS JPA
D	RCPT Advisory Group	Report	Janell Myhre		2/14/13	Update on the status of RCPGP projects.
E	Budget reallocations under \$250,000	Report	Tristan Levarado		3/14/13, biannually thereafter	
F	Election of UASI Officers	Discussion & action item	Chair		12/13 and annual thereafter	